



RECOGNITION OF PRIOR LEARNING & CURRENT COMPETENCY

Level 1 - Basic Marquee Rigger

Level 2 - Advanced Marquee Rigger



Hire Industry Association of New Zealand (Inc.)

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Recognition of Prior Learning and Current Competency

For experienced Marquee Riggers, a recognition process is in place to award L1 or L2 to persons who can show evidence of their training & experience.

What you have to do:

Read through the requirements that follow for:

- Level 1 Basic Marquee Rigger
- Level 2 Advanced Marquee Rigger

Follow each step and gather the evidence required.

When you have complete the necessary documents:

Mail to:

Phil Tindle | General Manager
Hire Industry Association of New Zealand (Inc.)
P O Box 90744 | Victoria Street West | Auckland, 1142

Or

Scan and email them to:

phil.tindle@hianz.net.nz

If you have questions please phone Phil Tindle
M: 021 967 604

Level 1 - Basic Marquee Rigger

Level 1 will be awarded to a person who can provide sufficient evidence, highlighting theoretical and practical experience. This application for L1 will suit persons with a minimum of two years industry experience.

Applicants are required to:

- Fill in the application form **(Form A)**
- Have completed a minimum 2-year's experience as a Marquee Rigger
- Submit **Form B** (as many times as is required to show time in industry).
- Submit two letters of support from an industry peers / and employer **(Form C)**
- Provide a form of photo ID (passport or drivers licence)

Please ensure you use the templates provide. Please feel free to submit additional support information such as company course certificates, relevant qualifications, CV highlighting work history, etc.

Level 2 - Advanced Marquee Rigger

Level 2 will be awarded to a person who can provide sufficient evidence, highlighting theoretical and practical experience. This application of L2 will suit persons with a minimum of four years industry experience.

Applicants are required to:

- Fill in the application form **(Form A)**
- Have completed a minimum 4-years experience as a Marquee Rigger
- Submit **Form B** (as many times as is required to show time in industry).
- Submit two letters of support from combination of industry peers/and employer **(Form C)**
- Provide a form of photo ID (passport or drivers licence)
- Participate in an interview with HIANZ representatives in which knowledge and skill scenarios will be discussed.

Please ensure you use the templates provide. Please feel free to submit additional support information such as course certificates, relevant qualifications, CV highlighting work history, etc.

Form A - Application Form

Your full name: _____

Your address: _____

Your email address: _____

Your phone number: _____

Which level of certification are you wanting to gain recognition of your prior learning and current competence (Circle one only):

Level 1 – Basic Marquee Rigger

Level 2 – Advanced Marquee Rigger

How many years experience do you have as a Marquee Rigger? _____

Briefly describe the work you have done in the industry. The marquees you are familiar with, the weather conditions you've worked in, the tasks you've had to do etc. (submit on separate page if extensive)

Have you attended a formal training course about Marquee Rigging? _____

Which company provided the training? _____

When did the training take place? _____ Where? _____

How long was the training programme? _____

Your current position: _____

Your employer: _____

Your signature: _____ Date: _____

Form B - Letter from Employer

I verify that: _____ (name of rigger)

Has worked for _____ (name of company)

From: _____ (start date)

To: _____ (end date or current date)

Circle the type of work arrangement the employee had with you:

Permanent full time Part time regular Contract as needed Occasional

Estimate the number of days the employee worked for you in the last 2 years: _____

List the responsibilities this person had: (list the key tasks complete by the employee)

List the types of marquees the employee worked with:

By signing this document you are verifying the information you have provided to be a true and accurate reflection of this employee's work. You are also support the application of the employee to gain recognition of current competency. You may be contacted by HIANZ to discuss this employee's work in more detail.

Your position: _____

Your company: _____

Your email: _____

Your signature: _____ Date: _____

Form C – Letter of support from Peer or Employer

The people completing these support forms must be able to answer all of the questions outlined and must be ready to discuss your work should they be contacted by HIANZ.

I complete this form, and provide supporting information for :

_____ (name of Marquee Rigger) DOB: _____

I understand that my signature on this form confirmed my full support of the above mentioned Marquee Rigger, his/ her practical and theoretical knowledge, industry experience and testament that the applicant strives to uphold industry best standards, safety & professionalism.

This person has worked with me for _____ (company name)

I verify I have seen this rigger do the following tasks to my complete satisfaction:

- Prepare sites for setup safely in an effective manner

List the approximate dates or time frame over which this was observed:

- Install Marquees correctly and safely

List the types of marquees you have seen this person install and the approximate number of times you have seen the person do each

Types of marquees	Number of times you have seen them install these

Continued from previous page. **Name of Marquee Rigger:** _____

- Dismantle marquees and follow correct procedures

Write a few sentences to describe the person's level of knowledge, skill and ability.

Overall, describe this Marquee Rigger's strengths:

Overall, describe any weaknesses this Marquee Rigger may have, or any areas in which the Marquee Rigger has little or no experience:

By signing this document you are verifying the information you have provided to be a true and accurate reflection of this person's work. You may be contacted by HIANZ to discuss this employee's work in more detail.

I, _____, attest to the competence of _____ (the Marquee Rigger) and support him/ her achieving the status of: (Circle one only)

Level 1 – Basic Marquee Rigger (has at least 2 years experience)

Level 2 – Advanced Marquee Rigger (has at least 4 years experience)

Your name: _____

Your position: _____

Your company: _____

Your email: _____

Your signature: _____ Date: _____